

# ENVIRONMENTAL PROTECTION AUTHORITY



## ENVIRONMENTAL ASSESSMENT REGISTRATION FORM

(To be completed in Duplicate)

FEE GHC

**FORM EA 1**

Proponent: \_\_\_\_\_

Address for correspondence \_\_\_\_\_

Contact person \_\_\_\_\_

Position \_\_\_\_\_

Phone No \_\_\_\_\_

Email \_\_\_\_\_

Environmental Protection Authority (Head

Office) P.O. Box M 326

Accra, Ghana

Tel: 0302 664697/8, 0302 663499, 0302 662465

050 6694760 / 050 6699466

Email: [info@epa.gov.gh](mailto:info@epa.gov.gh)

Website: [www.epa.gov.gh](http://www.epa.gov.gh)

This form shall be submitted to the relevant EPA Regional, District and Zonal Offices. It is important that you read carefully the guide for completing the form before starting.

## **GUIDE FOR COMPLETING AN ENVIRONMENTAL ASSESSMENT REGISTRATION FORM**

The Environmental Assessment Registration Form is designed to provide enough relevant information to enable the EPA to set an appropriate level of assessment for proposal referred to it. Failure to provide detailed information in a comprehensive manner may delay the assessment process. It is not expected that this form will be appropriate for all purposes and, depending on your proposal, a lengthier document may be necessary in addition to this form.

### **PROPOSAL**

A simple, brief description of the proposal or proposed undertaking is required and must include: input processes, end results, outputs, quantities and timing. Please include flow diagram if available.

### **LOCATION**

A site/block plan is essential.

It should indicate the geographical coordinates of site (Longitude and Latitude), evaluation and slope of the site, any nearby areas or features of environmental significance (e.g. proposed or declared reserves, water courses, wetlands) and adjacent land uses, including the nearest homes or areas zoned residential.

### **SERVICES**

Details of water supply, storm water drainage, power corridors, access to and impact on roads and transport can all be significant and should be noted where relevant.

### **ENVIRONMENTAL IMPACT**

Criteria for assessing a project and setting a level of assessment are:

1. The character of the environment
2. The potential impact of the proposal
3. Resilience of the environment to cope with change
4. environmental impacts
5. The input of other statutory decision-making bodies
6. Degree of public interest.

The following potential environmental impacts may be relevant:

1. Impacts on geomorphology, land stability and landscape
2. Impacts on drainage and water quality (surface and ground)
3. Impacts on biota
4. Impacts on access and transport systems
5. Impacts on existing services including power, water and telephone
6. Impacts on existing community facilities
7. Impacts on existing contingency plans for safety and emergency services.
8. Impacts on emission (Gas, Dust, Noise and heat)

- 9. Management of solid and liquid waste and storm water
- 10. Impacts on adjacent land uses including any conservation and recreational aspects
- 11. Impacts of constructional and operational activities
- 12. Visual impacts
- 13. Social impacts

Proponents would be required to pay appropriate processing and permit fees in accordance with the current existing LI for fees and charges (Amendment) Instruments.

**1. PROPOSED UNDERTAKING/DEVELOPMENT**

Title of proposal (general classification of undertaking)

Description of proposed undertaking including unit processes (flow diagram), raw materials, list of chemicals (source, types and quantities), storage facilities, waste by-products (soil, liquid and gaseous)

Scope of proposal (size of labor force, equipment and machinery, installed production capacity, product type, area covered by facility/proposal, market)

**2. PROJECT SITE**

(Location attach a site plan/map)

Plot/House No..... Street/Area Name.....

Town..... District..... Region.....

Major Landmarks (if any).....

Current Zoning.....

Distance to the nearest residential and or other facilities (in meters) provide coordinates (where possible)

.....  
.....

Adjacent land uses (existing and proposed) – (Describe in details and attach pictures)

.....  
.....

Site description (immediate activities and adjacent land uses should be described)

.....  
.....  
.....  
.....

**3. INFRASTRUCTURE AND UTILITIES**

Structures (building and other facilities proposed or existing on site)

.....  
.....

Access to water (source, quantity)

.....  
.....

Access to power (type, source and quantity)

.....  
.....





**7. ATTACHMENTS**

Tick appropriate box indicating that the following required documents have been attached.

- Authentic site plan (signed by a licensed surveyor and certified by survey dept.)
- Block plan of the site
- Photographs of the site
- Zoning letter from Town and Country Planning Department (TCPD)
- No objection letter from the National Petroleum Authority (NPA) (For Petroleum Products retail outlets (FSS & LPG))

**8. DECLARATIONS**

I, .....hereby declare that the information provided on this form is true to the best of my knowledge and shall provide any additional information that shall come to my notice in the course of processing the application. I also declare that the information provided is true.

.....  
.....

.....

Signature

.....

Date

Use additional sheets where the spaces provided are inadequate.